

BIRDVILLE INDEPENDENT SCHOOL DISTRICT

Purchasing Department * 3124 Carson Street Haltom City, TX 76117 * 817-547-5629

EMPLOYEE REIMBURSEMENT FORM

FILL OUT AND FAX TO THE PURCHASING OFFICE @ 817-547-5544

Employee Name

Please Check One Box

Address

New Request

City, State & Zip Code

Updated Request

Phone

Employee ID

I hereby authorize Birdville ISD, hereinafter called COMPANY, to initiate credit entries and to initiate, if necessary, correcting entries and adjustments for any credit entries in error to my (our) account (below) and the depository (bank) named below, hereinafter called DEPOSITORY, to credit and/or debit (only to correct an error) ccBhereinaf, hereinafter call-6(